



## Step 2: Investment Instructions – Specific/Additional, Primary and Re-weight

### Please note:

- Please ensure that the Primary Instruction includes at least the default minimum allocation of 1% against the Cash Account. The percentages allocated to the Cash Account and your selected investment option(s) must be whole numbers and add up to 100%.
- For a full list of investment options available for selection within IOOF Pursuit Core go to our website and select from the IOOF Pursuit Core investment guide and list your selections in the space provided on the next page.
- To ensure your investment option selections are processed correctly please add the correct APIR code along with the name of the investment option.
- Where you supply a Specific/Additional Instruction in Step 2(a), this Instruction only applies to a contribution made by cheque attached to this form.

APIR code	Asset code	Name of investment option(s)	Step 2(a)			Step 2(b)	Step 2(c)
			Specific/Additional Investment Instruction			Primary Instruction	Re-weight Instruction
–	CA0001	Cash Account (mandatory)	\$ MANDATORY	OR	MANDATORY %	MANDATORY %	MANDATORY %
<b>Easy Choice</b>							
<b>IOOF Diversified Multi – Conservative</b>							
IOF0094AU	UU1154	IOOF MultiMix Capital Stable Trust	\$	OR	%	%	%
IOF0095AU	UU1148	IOOF MultiMix Conservative Trust	\$	OR	%	%	%
IOF0253AU	UU1651	IOOF MultiSeries 30	\$	OR	%	%	%
<b>IOOF Diversified Multi – Balanced</b>							
IOF0093AU	UU1149	IOOF MultiMix Balanced Growth Trust	\$	OR	%	%	%
UFM0051AU	UU1417	IOOF MultiMix Moderate Trust	\$	OR	%	%	%
IOF0254AU	UU1650	IOOF MultiSeries 50	\$	OR	%	%	%
IOF0090AU	UU1105	IOOF MultiSeries 70	\$	OR	%	%	%
<b>IOOF Diversified Multi – Growth</b>							
IOF0097AU	UU1147	IOOF MultiMix Growth Trust	\$	OR	%	%	%
IOF0255AU	UU1649	IOOF MultiSeries 90	\$	OR	%	%	%
<b>IOOF Sectoral Multi – Cash</b>							
AUX0021AU	UU1471	IOOF Cash Management Trust - Class D Units	\$	OR	%	%	%
<b>IOOF Sectoral Multi – Fixed Interest</b>							
IOF0091AU	UU1153	IOOF MultiMix Cash Enhanced Trust	\$	OR	%	%	%
IOF0096AU	UU1152	IOOF MultiMix Diversified Fixed Interest Trust	\$	OR	%	%	%
<b>IOOF Sectoral Multi – Australian Shares</b>							
IOF0092AU	UU1150	IOOF MultiMix Australian Shares Trust	\$	OR	%	%	%
<b>IOOF Sectoral Multi – Global Shares</b>							
IOF0098AU	UU1151	IOOF MultiMix International Shares Trust	\$	OR	%	%	%
<b>Please list your investment options as selected from the IOOF Pursuit Core investment options menu</b>							
			\$	OR	%	%	%
			\$	OR	%	%	%
			\$	OR	%	%	%





## Step 6: Cash Account top-up

If the balance in your Cash Account is likely to fall below zero in the next seven days, you authorise the Service Operator to top up the balance to the minimum Cash Account requirement of 1% of your account balance.

If you would like to set a higher minimum Cash Account requirement, please specify the percentage amount here:

 %

We will top up your Cash Account balance by redeeming the necessary amount from your managed investments (without prior notice to you) with the highest balance.

## Step 7: Term deposit details

Please select the term deposit provider:

Bendigo and Adelaide Bank

**OR**

National Australia Bank

**OR**

Australia and New Zealand Banking Group

Please select the timeframe of the term deposit to be opened:

6 months

**OR**

12 months

Amount of term deposit

\$

Please indicate how the term deposit is to be opened:

By cheque attached to this form.

**AND/OR** one of the following options

Amount \$

**OR**

Redeem funds using my/our existing nominated Cash Account top up method.

**OR**

Redeem funds from all of my/our existing investment options proportionately (excluding listed investments).

**OR**

Redeem funds from all of my/our existing investment options or from the Cash Account as per the instructions in the table below.

**From**

APIR code	Asset code	Name of investment option(s)	% or \$ amount
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
<b>Total</b>			<input type="text"/>

Where you elect to redeem assets to open the term deposit, we will not purchase your term deposit until the proceeds from all redemptions necessary have been received into the Cash Account. Please ensure you have read the IOOF Pursuit Core investment guide available from our website.

## Step 8: Investor/Applicant declaration and signature

In signing this Investment Instructions form, I/we declare that:

### Investment Instructions<sup>2</sup>

- The Service Operator, IOOF Investment Services Ltd ABN 80 007 350 405, AFSL 230703 is directed to process the Investment Instructions specified on this form.
- The Investment Instructions provided in this form override any previous Investment Instructions.
- My/Our main Investment Instruction will be my/our Primary Instruction and will be used for my/our initial deposit and all additional deposits (less any Investor Advice Fee – Upfront) and income distributions (if applicable), unless I/we provide the Service Operator with alternate instructions. I/We understand that this does not apply to the transfer of investments from any existing account within the IOOF Pursuit or IOOF Portfolio Service product suite.
- If I/we have omitted to insert an amount against the Cash Account in my/our Investment Instruction, I/we authorise the Service Operator to deduct the amount necessary from the investment option with the highest percentage allocation to satisfy the required minimum allocation to the Cash Account.
- If there are two or more investment options that share the highest percentage allocation, I/we authorise the Service Operator to deduct the amount necessary from the first of such investment options that share the highest percentage allocation and that is listed in the table to satisfy the default minimum allocation to the Cash Account.

### Product disclosure statement(s) for managed investment options

- I/We have received (either from the IOOF website or from a financial adviser), read and understood the current product disclosure statement(s) of the underlying managed investments I/we have selected.
- The Service Operator provided me/us with the product disclosure statement(s) for the underlying managed investments I/we have selected via the IOOF website and I/we agree to receive these product disclosure statement(s) by obtaining them from the website.
- I/we may not have the most current product disclosure statement(s) and continuous disclosure information for a managed investment when switches and/or further investments are made into the investment.

### Investment options

- If I/we have acquired the services of a licensed financial adviser concerning my/our choice of investment options, I/we have been fully informed of the nature and risks of the selected investment options and am/are satisfied these investments are suitable for my/our investment needs
- If I/we choose not to acquire the services of a financial adviser, I/we understand the risks and effects of this investment and take full responsibility for my/our choice of investment options.
- I/We acknowledge that certain investment options are only available if I/we am/are a client of a particular financial adviser or AFS Licensee, and if I/we cease to be a client of that financial adviser or AFS Licensee, I/we will not be able to make any new investments into those exclusive investment options.

### Investments with extended redemption periods

- I/we acknowledge that if I/we make an investment in an investment option that is designated as an investment option with an extended redemption period (in the investment menu as updated on my/our website), I/we have been informed that:
  - the Service Operator is not required to transfer the whole of my/our withdrawal amount (or a partial amount requested to be transferred) until after receiving all that is necessary to process my/our request
  - the reasons why an investment is illiquid is due to the underlying fund manager imposing withdrawal restrictions or having the ability to extend the withdrawal period in certain market conditions
  - the maximum period in which a transfer must be effected is the period set out in the underlying product disclosure statement which may be up to 365 days for some investment options with an extended redemption period.
- I/we understand and accept the conditions as outlined above when investing in an investment option with an extended redemption period because of the illiquid nature of the investment.

<sup>2</sup> Investment Instruction refers to your Primary Instruction, Re-weight Instruction and/or Specific Instruction as applicable.

## Switch Instruction

- If I/we have given the Service Operator a Switch Instruction, it:
  - must satisfy the minimum requirements as set out in the relevant Offer Document
  - cannot be finalised until proceeds from all redeemed investment options have been deposited into my/our Cash Account
  - will normally be finalised within ten business days following the receipt of my/our switch request
  - may give rise to a buy/sell spread or capital gains tax.

## Term deposits

If I/we have invested in term deposits:

- I/we have read, understood and agree to the terms and conditions regarding investing in term deposits as set out in the Offer Document
- the Service Operator provided me/us with the product guide for the underlying term deposit I/we have selected via the IOOF website and I/we agree to receive the product guide by obtaining it from the website
- I/we have received (either from the IOOF website or from a financial adviser), read and understood the current product guide and any supplementary product guide for the relevant product or service, and the current product guide statements of the underlying term deposit I/we have selected
- I/we acknowledge that where this Investment Instruction for a term deposit is made at the same time as a new application for an IOOF product or service, this Investment Instruction will be processed before any other Investment Instruction relating to my/our new account is processed.

## Privacy

The Service Operator collects the information in this form for the purpose of updating the information it holds about you. Any personal information provided in this form will be handled in accordance with the Privacy Policy at [www.ioof.com.au/privacy](http://www.ioof.com.au/privacy). If you do not provide all of the requested information, we may not be able to action your request.

## Note for corporate applicants

This Application must be signed either:

- under common seal; and/or
- by two directors or a director and the company secretary; or
- by the sole director (where applicable) who is also the sole company secretary.

## Joint Investors

If there are joint investors, both investors are required to sign below unless instructions to accept one signature have previously been given to the Service Operator in writing.

## Representative

If you are a representative/financial adviser, acting on behalf of the account holder(s), you must sign under the heading Signatory 1 under Part A – Individual Investor or Joint Investors.

## Power of Attorney

If this form is signed under a Power of Attorney, please enclose a certified copy of the Power of Attorney with this form. If signed under Power of Attorney, the attorney certifies that he/she has not received notice of revocation of that power.

## Corporate Investors

This Application must be signed either:

- a under common seal; and/or
- b by two directors or a director and the company secretary; or
- c by the sole director (where applicable) who is also the sole company secretary.

**Part A – Individual Investor or Joint Investors**

Signatory 1  Date  /  /   
 Full name   
 Signatory 2 (if applicable)  Date  /  /   
 Full name

**Part B – Companies or Other Investors**

Signatory 1  Date  /  /   
 Title (such as Director/Sole Director/Company Secretary)   
 Full name   
 Signatory 2  Date  /  /   
 Title (such as Director/Sole Director/Company Secretary)   
 Full name   
 Signatory 3 (for additional Trustees if applicable)  Date  /  /   
 Title (if applicable)   
 Full name   
 Signatory 4 (for additional Trustees if applicable)  Date  /  /   
 Title (if applicable)   
 Full name   
 Common seal (of company) if required

Please sign and return this form to:

**Post** IOOF Pursuit, GPO Box 264 Melbourne VIC 3001  
**Telephone** 1800 913 118  
**Email** clientfirst@ioof.com.au  
**Web** www.ioof.com.au